

1st Brenchley and Matfield Scout Council

Annual General Meeting

Monday 29th September 2025 at 19:30
1st Brenchley and Matfield Scout Hut

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Unable to find the minutes of the last Annual General Meeting
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group's financial year- 2024/25
 - d. Approve appointed and community members of the Group Scout Council
Katherine Lawson
Sarah Lade
 - e. Agree the number of members that may be appointed to the Trustee Board
 - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)- 3 meetings a term plus extra one in summer term. 4 in a year
- 4. Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts during the past 12 months in the 1st Brenchley and Matfield Scout Group
 - b. The District Lead Trustee's remarks
 - c. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Appoint the Group Chair- Adam Flinn, following recommendation from the open selection process initiated by the Group Trustee Board
 - b. Appoint the Group Treasurer- Sarah Cox, following recommendation from the open selection process initiated by the Group Trustee Board
 - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
 - d. Appoint the Scrutineer / Independent Examiner / Auditor

Closing remarks